



Mill River Winery

2019 Winery Rental Rates & Information

Welcome to Mill River Winery!

Mill River Winery is a renovated 1890s Cider Mill ~ an eclectic combination of original wood beams, reclaimed wood and contemporary lighting. It's a perfect venue for your event, from birthday parties, rehearsal dinners and holiday gatherings to corporate functions and more! A newly constructed patio will add ambiance to your event during seasonal months.

Winery Rental

The Mill River Winery tasting room is available for rental Monday-Wednesday from 11am-10pm, Thursday 6-10pm, Saturday 7-11pm and Sunday 10am-2pm.

Private rental of the winery includes the tasting room, and outdoor patio and pergola area (weather permitting). You will have a dedicated event manager to help you coordinate timing, seating and floor plan, and to answer any questions you may have about your special event! Seasonal flowers will be provided, in addition to candles for evening events. Seated dinners have an additional rental fee to include linens and tables.



Event Options

Daytime Luncheon/Brunch Buffet

Description: Daytime events can accommodate up to 50 guests, buffet style. Bar is open for beverage service. Sound system, gift table and projection screen are available for use. Seasonal flowers are provided. Outdoor patio and pergola open, weather permitting.

Guests:	Minimum 25, up to 50
Rental Rates:	\$125/hour, minimum two hours
Available Times:	Monday-Wednesday 10am-2pm; Sunday 10am-2pm
Beverages:	Cash bar

Cocktail Style

Description: Evening cocktail events can accommodate up to 60 guests, mingle style. Three stations are positioned around the tasting room for appetizers and small plates. There is an option to have passed appetizers for an additional fee. Bar is open for beverage service. Sound system, gift table and projection screen are available for use. Seasonal flowers and candles are provided. Outdoor patio and pergola open, weather permitting.

Guests:	Minimum 25, up to 60, with seating for 50
Rental Rates:	\$150/hour, minimum two-and-a-half hours
Available Times:	Monday-Thursday 6-10pm; Saturday 7-11pm
Beverages:	Cash bar

Evening Buffet

Description: Evening buffet events can accommodate up to 50 guests, buffet style. There is an option to have passed appetizers for an additional fee. Bar is open for beverage service. Sound system, gift table and projection screen are available for use. Seasonal flowers and candles are provided. Outdoor patio and pergola open, weather permitting.

Guests:	Minimum 25, up to 50
Rental Rates:	\$150/hour, minimum two-and-a-half hours
Available Times:	Monday-Thursday 6-10pm; Saturday 7-11pm
Beverages:	Cash bar

Seated Dinner

Description: Evening seated dinners can accommodate up to 40 guests. A multi-course meal is served, table side service. Seasonal flowers and candles are included. Bar is open for beverage service. Sound system, gift table and projection screen are available for use. Outdoor patio and pergola open, weather permitting.

Guests:	Minimum 25, up to 40
Rental Rates:	\$150/hour, minimum two-and-a-half hours <i>Contact Laura Schonemann for linen/table rental information ~ laura@millriverwines.com</i>
Available Times:	Monday-Thursday 6-10pm; Saturday 7-11pm
Beverages:	Cash bar

Company Picnics in the Vineyard, Corporate Presentations & Other Events

Description: Plan your corporate outing at Mill River Winery! There are flexible options and plans for corporate outings. Please contact Laura Schonemann at laura@millriverwines.com for further information.



Rental Guidelines

Deposits, Fees and Cancellations

- An initial deposit of \$250 (payable by check, cash or credit card), a signed contract and a valid credit card number is needed to secure your date. You will have ten business days to finalize your event menu with our caterer, 3 Kitchens Catering. The deposit will be applied to the balance of the rental contract.
- THE DEPOSIT AND ANY PAYMENTS MADE ARE NON-REFUNDABLE 30 DAYS PRIOR TO EVENT.
- A 7% Massachusetts meals tax and 18% server gratuity will be added to the final invoice.

Smoking Policy

- The entire winery, front porch and side patio are non-smoking areas. Smoking/vaping is permitted in a designated area only.

Food and Beverage Service

- Mill River Winery has an exclusive contract with 3 Kitchens Catering of Salem, MA. No outside food is allowed except for a celebration cake.
 - Contact Lauren Benson, Director of Catering for 3 Kitchens, to make your food selections. lauren@3kitchenscatering.com; 857.389.8534.
 - Refer to included event menus.
- Mill River Winery provides beverage service including wine, sparkling wine, wine cocktails, sangria, hard cider, soft drinks and water.
- Mill River Winery's license states that no outside alcoholic beverages are allowed to be brought onto the premises. If we see a guest consuming alcoholic beverages not provided by the winery, they will be asked to leave immediately, no exceptions.
- In accordance with state law, we will not serve any guest who in our sole judgement appears to be intoxicated, nor will we allow any wine to be served to minors.

Additional Information

- The term of agreement starts when the first guest arrives on the property and concludes when the last person leaves the property. Additional time is billed at \$150 per hour in half hour increments, this includes all guests, DJs/bands, etc.
- Doors open at start time; no early guests will be admitted as the staff will be busy preparing for event.
- Children must be supervised at all times.
- Due to liability reasons, no guests are allowed in the kitchen or winery manufacturing area unless escorted by a MRW employee.
- Overflow parking is in the vineyard. There is a reserved handicap space by the front walkway.
- No nails, tacks, staples, pins or tape may be used on the walls or ceiling; no confetti.
- No sparklers, bottle rockets, sky lanterns or fireworks of any kind are allowed.
- A credit card number is required on file for additional charges that may occur, including extra cleaning and damage to the property.
- Absolutely no weapons or firearms are allowed on Mill River Winery property. Mill River Winery personnel have the authority to contact law enforcement officials, if necessary, to protect Mill River Winery, employees and guests.

Winery Contact Information:

Laura Schonemann
Private Events Coordinator
978.432.1280
laura@millriverwines.com

Catering Contact Information:

Lauren Benson
Catering Coordinator
857.389.8534
lauren@3kitchenscatering.com